

Gladys Méndez, MPH, CPXP

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Sandy Hook Promise Foundation

10/2018-7/2019

Training Associate

- managed nationwide program scheduling for 100+ contract Promise Presenters across the U.S. including trainer assignment, travel, payment, reimbursement and assessment
- ensured every school interested in a Say Something, Start With Hello, Signs of Suicide, and Safety Assessment & Intervention trainings (1724+ schools and 381,192 students from 2018-2019)
- managed scheduling relationships with district and school stakeholders
- developed SOP for trainer scheduling and reporting of monthly training metrics